

# **GAS SUPPLY CODE**

**Energy Market Authority Of Singapore**

**February 2008**

# Gas Supply Code

## TABLE OF CONTENTS

<b>1</b>	<b>INTRODUCTION .....</b>	<b>1</b>
1.1	THE PURPOSE OF THIS CODE .....	1
1.2	TO WHOM THIS CODE APPLIES .....	1
1.3	DEFINITIONS .....	1
1.4	INTERPRETATION .....	2
1.5	HIERARCHY OF CODES .....	2
1.6	MODIFICATION TO THIS CODE .....	3
1.7	COMPLIANCE WITH ALL RELEVANT STATUTES, REGULATIONS AND CODES .....	4
<b>2</b>	<b>APPLICATION, CONNECTION AND TURN-ON OF GAS SUPPLY .....</b>	<b>4</b>
2.1	APPLICATION FOR GAS SUPPLY .....	4
2.2	CONNECTION OF GAS SUPPLY .....	5
2.3	GAS SUPPLY TO RETAIL CONSUMERS .....	5
2.4	GAS SUPPLY TO DIRECT ACCESS CUSTOMERS .....	5
2.5	ADMITTANCE OF GAS .....	6
2.6	PROCEDURE FOR TURN ON OF GAS SUPPLY .....	7
2.7	FACILITATION FOR CHANGE OF GAS RETAILER .....	7
2.8	RECORD KEEPING FOR APPLICATION OF GAS SUPPLY .....	7
2.9	CONNECTION CHARGES .....	8
<b>3</b>	<b>DISCONNECTION OR DISCONTINUATION OF GAS SUPPLY ...</b>	<b>8</b>
3.1	APPLICATION FOR DISCONNECTION OF GAS SUPPLY .....	8
3.2	TERMINATION OF GAS SUPPLY REQUESTED BY RETAIL CONSUMER .....	8
3.3	MAINTENANCE OF RECORDS OF GAS INSTALLATION AND GAS FITTING .....	8
<b>4</b>	<b>ALTERATION OF GAS INSTALLATION OR GAS FITTING.....</b>	<b>9</b>
4.1	ALTERATION OF GAS INSTALLATION BETWEEN GAS SERVICE ISOLATION VALVE AND METER.....	9
4.2	ALTERATION OF GAS INSTALLATION AFTER METER .....	9
<b>5</b>	<b>RESPONSE ARRANGEMENTS FOR GAS INCIDENTS.....</b>	<b>9</b>
5.1	GAS ESCAPES AND GAS RELATED INCIDENTS .....	9
5.2	SAFETY AND EMERGENCY SERVICES .....	11
<b>6</b>	<b>INTERRUPTION AND RESTORATION OF GAS SUPPLY.....</b>	<b>12</b>
6.1	PLANNED WORKS .....	12
6.2	SYSTEM FAULTS .....	12
6.3	FAULTS IN CONSUMER PREMISES.....	12
<b>7</b>	<b>CHARACTERISTICS OF GAS SUPPLY TO CONSUMERS.....</b>	<b>13</b>
7.1	GAS SPECIFICATION .....	13
7.2	GAS ODORISATION.....	14
<b>8</b>	<b>PUBLIC SAFETY .....</b>	<b>15</b>
8.1	GENERAL REQUIREMENTS .....	15
8.2	CONSTRUCTION OF PIPELINE.....	15

## Gas Supply Code

---

8.3	TESTING AND COMMISSIONING OF PIPELINE .....	15
8.4	PIPELINE PATROL.....	16
8.5	LEAK SURVEY.....	16
<b>9</b>	<b>INSPECTION PROGRAMME FOR GAS INSTALLATION OR GAS FITTING .....</b>	<b>17</b>
<b>10</b>	<b>HANDBOOK ON GAS SUPPLY.....</b>	<b>18</b>
<b>11</b>	<b>GAS SUPPLY SYSTEM - PLANNING AND DEVELOPMENT .....</b>	<b>20</b>
<b>12</b>	<b>RESPONSIBILITIES OF THE GAS TRANSPORTER AND ONSHORE RECEIVING FACILITY OPERATOR .....</b>	<b>20</b>
<b>13</b>	<b>REGISTER OF PIPELINES AND OTHER RECORDS.....</b>	<b>22</b>
	<b>APPENDIX 1: DEMARCATION OF RESPONSIBILITY OF GAS SERVICE WORK OF SINGLE / MULTIPLE RETAIL CONSUMER(S) .....</b>	<b>23</b>
	<b>APPENDIX 2: DEMARCATION OF RESPONSIBILITY OF GAS SERVICE WORK OF DIRECT ACCESS CUSTOMER(S) (DAC).....</b>	<b>24</b>
	<b>APPENDIX 3: SINGAPORE NATURAL GAS SPECIFICATION.....</b>	<b>25</b>

# Gas Supply Code

---

## 1 INTRODUCTION

### 1.1 The Purpose of this Code

1.1.1 This Gas Supply Code is made pursuant to the Gas Act (Cap.116A). This Code sets out the obligation of gas licensees to comply with the standards and procedures for the safe operation of the gas supply system. This Code also describes the rights and obligations of gas licensees in respect of the conveyance of gas and the provision of a gas supply.

1.1.2 This Code also sets out the technical, safety and procedural requirements to be met by those who intend to be or are connected to the gas transporter's gas supply system and the requirements for connection or turn-on, discontinuance or disconnection of gas supply and alteration and addition of pipe work to any premises downstream of the gas meter or gas service isolation valve.

### 1.2 To Whom this Code Applies

This Code is applicable to:

- (a) any person who is granted a licence under section 7(3) of the Act;
- (b) any person whose gas installation/piping is connected or to be connected to a gas main of the gas transporter; and
- (c) any professional engineer and licensed gas service worker performing gas service work that are governed by the Gas Act and its subsidiary legislation.

### 1.3 Definitions

In this Code, unless the context otherwise requires:

“Act” means the Gas Act (Cap. 116A);

“Business Day” means a Day, other than a Day which begins at 00:00 hours on a Saturday and Sunday, on which the banks in Singapore are open for the normal transaction of banking business;

"Code" means this Gas Supply Code, as it may be supplemented, varied, modified or replaced from time to time;

“maintenance” also includes any inspection, modification, repair, replacement, reinstatement, and/or rehabilitation;

“Regulations” means the Gas (Supply) Regulations;

“retail consumer” means any consumer other than a direct access customer.

# Gas Supply Code

---

## **1.4 Interpretation**

- 1.4.1 Unless the context otherwise requires or the term is otherwise defined in this Code, all terms defined in the Act and the Regulations shall have the same meaning when used in this Code, and words and expressions used in this Code shall be construed as if the Interpretation Act (Cap. 1) applied to them.
- 1.4.2 Headings are for convenience only and shall not affect the interpretation of this Code.
- 1.4.3 A reference in this Code to any statute, subsidiary legislation, proclamation, ordinance, by-law, resolution, rule, order, supplements, gazette notification or directive includes all statutes, subsidiary legislation, proclamations, ordinances, by-laws, resolutions, rules, orders, supplements, gazette notifications or directives varying, consolidating, re-enacting, extending or replacing it.
- 1.4.4 A reference in this Code to a document or provision of a document includes a modification or supplement to, or replacement or novation of, that document or that provision of that document, as well as any exhibit, schedule, appendix or other annexure thereto.
- 1.4.5 A reference in this Code to a body, whether statutory or not, which ceases to exist or whose functions are transferred to another body includes a reference to the body which replaces it or which substantially succeeds to its functions, powers or duties.
- 1.4.6 A reference in this Code to the word “including” or grammatical variation thereof means “including but not limited to”.
- 1.4.7 A reference to a contract between a gas licensee and a consumer shall be construed as being a reference only to a contract pursuant to which the gas licensee retails to the consumer.

## **1.5 Hierarchy of Codes**

- 1.5.1 Nothing in this Code shall be construed as affecting the obligation of a gas licensee to comply with the provisions of relevant legislation or of its gas licence and, in the event of an inconsistency between the provisions of relevant legislation or of such gas licence and the provisions of this Code, the provisions of relevant legislation or of such gas licence shall govern to the extent of the inconsistency.
- 1.5.2 The hierarchy of codes of practice is as follows:
- Gas Supply Code
  - Gas Metering Code
  - Gas Retailer Code of Conduct
- 1.5.3 Except as may be otherwise provided in a gas licensee’s licence, in the event of any conflict between provisions contained in more than one code of practice, the provision in the higher code of practice referred to in clause 1.5.2 shall prevail.

## Gas Supply Code

---

### 1.6 Modification to this Code

1.6.1 In furtherance of the authority contained in section 62(2) of the Act, the process by which this Code may be modified from time to time by the Authority shall be as follows:

- (a) Before making any modification to this Code, the Authority shall give notice to all gas licensees and other persons likely to be affected by the proposed modification:
  - (i) stating that the Authority proposes to make modification in the manner specified in the notice;
  - (ii) stating the reasons why the Authority proposes to make the modification, including whether the need for the modification was the subject of a prior representation made by a gas licensee or third party; and
  - (iii) specifying the period from the date of the giving of the notice (not being less than twenty eight business days) within which written representations with respect to the proposed modification may be made. For modifications that will affect system security and reliability of the gas pipeline network, the Authority may consider to shorten such period to less than twenty-eight business days.
- (b) If no written representation is received by the Authority within the period specified in the notice referred to in clause 1.6.1(a) or if all written representations made in response to such notice are subsequently withdrawn, the Authority may modify this Code as specified in such notice without giving any further notice.
- (c) Where the Authority receives any written representation under clause 1.6.1(a), the Authority shall, except to the extent that such representation is withdrawn, consider such representation and may:
  - (i) reject the representations;
  - (ii) amend the proposed modification in accordance with the representation; or
  - (iii) withdraw the proposed modification,and the Authority shall, where clause 1.6.1(c)(i) or 1.6.1(c)(ii) applies but subject to clause 1.6.1(d), modify this Code accordingly.
- (d) The Authority shall, before modifying this Code, respond to all written representations received in respect of the modification that were not subsequently withdrawn, with reasons, and advise all relevant parties of the outcome of the Authority's deliberations in respect of the modification.

## Gas Supply Code

---

- (e) Any modifications made under clause 1.6 shall be published by the Authority in such manner as will secure adequate publicity.
- (f) A modification to this Code shall not come into force until such time as the Authority has complied with clause 1.6.1(d), where applicable, and ten business days, or such longer period of time as may be specified by the Authority, have elapsed since the date on which the Authority published the modification pursuant to clause 1.6.1(e).

1.6.2 Nothing contained in clause 1.6.1 shall prohibit any gas licensee or any other party from notifying the Authority of suggested changes to this Code.

### **1.7 Compliance with all Relevant Statutes, Regulations and Codes**

1.7.1 The demarcation of responsibility for the gas service work for single / multiple retail consumer(s) and for Direct Access Customer (DAC) are shown in Appendices 1 and 2.

1.7.2 All works undertaken by any person to whom this Code is applicable must comply with all relevant statutes, regulations and this Code.

1.7.3 All gas installations or gas fittings which extend downstream of the gas service isolation valves to the gas appliances shall comply with Singapore Standard CP 51 for gas installation pipework for the conveyance of town gas and natural gas at operating pressures of up to 20kPa gauge or other applicable codes and standards.

## **2 APPLICATION, CONNECTION AND TURN-ON OF GAS SUPPLY**

### **2.1 Application for Gas Supply**

2.1.1 An application from a retail consumer for a supply of gas or an increase to an existing supply thereof shall be made to a gas retailer in accordance with regulation 3 of the Regulations and the procedures stipulated in the relevant gas retailer's Handbook on Gas Supply.

2.1.2 Submission of plans for gas service works

A licensed gas service worker may submit plans for the following works:

- (a) Residential premises
  - (i) gas installation pipework to existing individual landed houses;
  - (ii) all retail consumers' internal pipes, including the meter, of existing multi-storey apartments or similar developments;

## Gas Supply Code

---

(b) Non-residential premises

All retail consumers' internal pipes, including the meter, of existing commercial and industrial premises.

Where any of the above mentioned works is meant for operating pressures above 30 mbars or involving gas booster system, gas leakage detection system incorporating solenoid valve or welded steel pipe joints or specialised gas equipment not used for cooking purposes, plans for the gas service works shall be submitted by a professional engineer.

- 2.1.3 Gas retailer shall approve plans submitted by an applicant with respect to Clause 2.1.1.

### **2.2 Connection of Gas Supply**

- 2.2.1 To connect the gas installation or gas fitting of any premises to a gas pipeline network, an application shall be made by the responsible person to the gas transporter together with a plan endorsed by a designated representative marking the connection point and setting out the specification of the gas installation or gas fitting of the premises together with such additional documentation or information relevant to the application as the gas transporter may require. No connection work for the supply of gas shall be carried out without the prior approval of the application by the gas transporter.

### **2.3 Gas Supply to Retail Consumers**

- 2.3.1 The gas transporter shall ensure that:

- (a)(i) gas supplied to low pressure town gas retail consumers shall be maintained at a pressure between 10 mbars and 20 mbars (inclusive of both pressures) measured at the outlet of the gas service isolation valve;
- (a)(ii) gas supplied to low pressure natural gas retail consumers shall be maintained at a pressure between 15 mbars and 25 mbars (inclusive of both pressures) measured at the outlet of the gas service isolation valve; and
- (b) gas supplied to medium or higher pressure retail consumer at other parts of the gas supply system shall be at a pressure agreed between the gas transporter and the gas retailer / retail consumer.

### **2.4 Gas Supply to Direct Access Customers**

- 2.4.1 Direct Access Customer shall engage a professional engineer to design and endorse the plan of the relevant gas fitting prior to submitting an application to the gas transporter for connection.

## Gas Supply Code

---

2.4.2 The gas transporter shall make gas available for offtake from the gas supply system at an offtake point at the applicable offtake pressure agreed between the gas transporter and the shipper/ Direct Access Customer.

### 2.5 Admittance of Gas

2.5.1 Every application for admittance of gas shall be made in such form as may be required by the gas transporter and in accordance with regulation 5(2) of the Regulations.

2.5.2 Prior to the application, the applicant's designated representative shall carry out the appropriate tests as specified in Singapore Standard CP 51 for gas supplied at pressure up to 20 kPa gauge or other applicable codes or standards for gas supplied at pressure above 20 kPa gauge on the gas installation or gas fitting from (but excluding) the gas service isolation valve to (but excluding) the meter installation. In addition, the designated representative shall ensure that all end points of the gas installation or gas fitting are securely sealed off with a cap, plug or blank flange to prevent any leakage of gas.

2.5.3 The designated representative shall certify to the gas transporter that the gas installation is installed in accordance with Singapore Standard CP 51 for gas supplied at pressure up to 20 kPa gauge or other applicable codes or standards for gas supplied at pressure above 20 kPa gauge and that appropriate tests on the gas installation or gas fitting have been carried out.

2.5.4 Prior to the connection and admittance of gas to the gas installation or gas fitting, the applicant's designated representative shall conduct appropriate proof test and certify to the gas transporter that the gas installation or gas fitting is leak free.

2.5.5 Immediately after the final connection is made, the applicant's designated representative shall carry out and certify to the gas transporter that purging and commissioning of the gas installation or gas fitting from the gas service isolation valve have been carried out successfully.

2.5.6 Forthwith after admitting gas into the gas installation or gas fitting up to (but excluding) the meter installation, the gas transporter shall issue a statement of admittance of gas as prescribed in regulation 5(3)(c) of the Regulations.

2.5.7 The applicant shall ensure that no gas is taken from the gas supply system until he has received a statement of admittance of gas issued by the gas transporter.

2.5.8 If gas is not admitted to the gas installation up to (but excluding) the meter installation and the said portion of the gas installation or gas fitting is left unattended on completion of the tests referred to in clause 2.5, any connection made to the gas installation shall be disconnected. The applicant's designated representative shall re-perform the appropriate test and re-certify to the gas transporter and follow the procedures as outlined in clauses 2.5.3, 2.5.4 and 2.5.5.

## **Gas Supply Code**

---

2.5.9 The gas service isolation valve shall not be turned on except by the gas transporter pursuant to an application made under clause 2.2.1.

2.5.10 Where the applicant is a Direct Access Customer, the applicant shall ensure that all the requirements in clause 2.4 are performed by or under the supervision of a professional engineer prior to admittance of gas at the relevant gas service isolation valve by the gas transporter.

### **2.6 Procedure for Turn On of Gas Supply**

2.6.1 An application to turn on a gas supply at the meter control valve shall be made by the retail consumer or his designated representative to the gas retailer in accordance with the relevant gas retailer's Handbook on Gas Supply.

2.6.2 The gas retailer shall arrange for the installation of an appropriate meter at the retail consumer's premises.

2.6.3 The gas retailer shall ensure that appropriate tests, before and after the installation of the meter, are performed on the gas installation from and including the meter to the gas appliance before the gas supply is turned on at the relevant meter control valve. The tests shall be carried out by a licensed gas service worker or a professional engineer, where applicable, in accordance with the Singapore Standard CP 51 for gas supplied at pressure up to 20 kPa gauge or other applicable codes or standards for gas supplied at pressure above 20 kPa gauge.

2.6.4 The gas retailer shall inform retail consumers of safety measures in case of gas escape and ensure that a sticker with the telephone number of the gas transporter's 24-Hours Call Centre is affixed to the meter or an accessible location near to the meter in such a manner that the telephone number is readable by the retail consumer.

### **2.7 Facilitation for Change of Gas Retailer**

2.7.1 A gas retailer shall not be permitted to own any gas installation notwithstanding that such gas installation may have been paid partially or fully by the gas retailer.

2.7.2 A retail consumer may, subject to the terms and conditions of the supply contract with the relevant gas retailer, arrange to change the gas retailer for the supply of gas to his premises. The new gas retailer shall, within seven business days, inform the gas transporter in writing of the change to enable the gas transporter to update such records as the gas transporter may require.

### **2.8 Record Keeping for Application of Gas Supply**

2.8.1 The gas retailer shall maintain a register to record all applications of gas supply made in accordance with regulation 3(1) and 14(3)(a) of the Regulations.

2.8.2 The gas retailer shall upload specified data online to the Authority's information system at such intervals as may be required by the Authority.

## **Gas Supply Code**

---

### **2.9 Connection Charges**

- 2.9.1 Upon receipt of an application complete with all requisite information, the gas transporter shall determine the required connection charge in a non-discriminatory manner, and shall inform the applicant of the connection charge accordingly.
- 2.9.2 The gas transporter shall provide the applicant with an itemised breakdown for the connection charge if so requested by applicant.

## **3 DISCONNECTION OR DISCONTINUATION OF GAS SUPPLY**

### **3.1 Application for Disconnection of Gas Supply**

- 3.1.1 An application to disconnect a gas installation or gas fitting from a gas pipeline network shall be made by the responsible person to the gas transporter in the following instances:
- (a) when the gas supply to the premises has been discontinued; or
  - (b) when the supply of gas is no longer required; or
  - (c) when the premises are undergoing renovation or demolition and gas supply has to be disconnected for safety reasons.

### **3.2 Termination of Gas Supply Requested by Retail Consumer**

- 3.2.1 The gas retailer shall, with the co-operation of the gas transporter, establish the procedures for the discontinuation of gas supply at the meter installation.
- 3.2.2 The gas retailer shall arrange for the removal of gas meter from the gas installation within seven business days and inform the gas transporter of the discontinuation of gas supply at the meter installation.
- 3.2.3 The gas transporter shall notify the responsible person to apply for the disconnection of gas supply if any gas installation or gas fitting is no longer being used to supply gas to any consumer.

### **3.3 Maintenance of Records of Gas Installation and Gas Fitting**

- 3.3.1 The gas transporter shall maintain records of premises and all gas installation or gas fitting whether connected to or disconnected from a gas supply system, including gas fitting of Direct Access Customers, so that it can establish in a proactive manner the leak survey programme in accordance with clause 8.5 of this Code and the inspection programme as required in clause 9 of this Code.

### **4 ALTERATION OF GAS INSTALLATION OR GAS FITTING**

#### **4.1 Alteration of Gas Installation between Gas Service Isolation Valve and Meter**

- 4.1.1 When a supply of gas needs to be shut off for the replacement of or addition or alteration to the gas installation from the gas service isolation valve to (and including) the meter, the designated representative shall make the necessary arrangement with the gas transporter to shut off the gas service isolation valve.
- 4.1.2 In the case of gas installation operating at pressures above 30 mbars or involving a gas booster system, a gas leakage detection system incorporating solenoid valve or welded steel pipe joints or specialised gas equipment not used for cooking purposes, the replacement of or addition or alteration to such gas installation shall be designed by a professional engineer and such work shall be performed by or under the supervision of a professional engineer.
- 4.1.3 In the case of gas fitting used for the supply of gas to a Direct Access Customer, the replacement of or addition or alteration to such gas fitting shall be designed by a professional engineer and such work shall be performed by or under the supervision of a professional engineer.
- 4.1.4 The re-admittance of gas, where applicable, shall comply with the relevant provisions of clause 2.5 on the admittance of gas.

#### **4.2 Alteration of Gas Installation after Meter**

The gas retailer shall establish in the relevant gas retailer's Handbook on Gas Supply, the procedures for retail consumer to apply for the replacement of, addition or alteration to a gas installation located between the meter installation and the gas appliances.

### **5 RESPONSE ARRANGEMENTS FOR GAS INCIDENTS**

#### **5.1 Gas Escapes and Gas Related Incidents**

- 5.1.1 The gas transporter shall provide appropriate technical and human resources to enable attendance at all reported gas escapes or gas related incidents, with the purpose of making the situation safe as follows:
- (a) to attend to all uncontrolled gas escapes in accordance with the key performance indices specified by the Authority; and
  - (b) to attend to all gas escapes which have been isolated by shutting the meter control valve in accordance with the key performance indices specified by the Authority.

The gas transporter shall inform the relevant party/parties as soon as possible upon the receipt of such reported gas escapes or gas related incidents.

## Gas Supply Code

---

- 5.1.2 A “controlled gas escape” is defined as a leak from an appliance or the gas installation that has been isolated by shutting off the meter control valve.
- 5.1.3 An "uncontrolled gas escape" is defined as a gas escape in a gas installation or the gas supply system that cannot be controlled or contained by shutting off the meter control valve.
- 5.1.4 In the event of an uncontrolled gas escape, the gas transporter shall arrange to:
- (a) identify all properties or other confined areas that are or will be affected by the escaping gas;
  - (b) ventilate all affected properties, as required, and evacuate all persons immediately until gas concentrations reach a level assessed by the gas transporter to be safe;
  - (c) continuously monitor the concentrations of gas within all affected properties until the source of the gas escape has been located and made safe;
  - (d) investigate whether gas is escaping from pipework within any of the affected properties and confirm by temporarily isolating the gas supply to individual properties in a systematic manner; and as soon as gas concentrations stabilise and begin to diminish, conduct gas soundness testing to identify the source of the gas escape from any internal pipework;
  - (e) where isolating gas supply to the affected properties does not result in a reduction in gas concentrations, investigate the surrounding area, excavate as necessary and establish the source of all external gas escapes;
  - (f) make the site safe and carry out permanent repairs, as necessary;
  - (g) purge, as required, and re-establish all gas supply that has been temporarily isolated; and
  - (h) wherever possible, establish the cause of the failure that resulted in the gas escape.
- 5.1.5 The gas transporter shall establish and maintain appropriate arrangements to ensure that members of the public can report to the gas transporter actual and suspected escape of gas or gas related incidents at any time and by reasonable means, including by telephone. The gas transporter shall ensure that there is appropriate publicity of the risks associated with gas escapes, and of the arrangements for reporting gas escapes.
- 5.1.6 The relevant gas licensee shall carry out investigations into all major incidents related to gas and submit the relevant reports as soon as practicable to the Authority.
- 5.1.7 The gas transporter shall maintain or make arrangement to maintain a 24-Hours Call Centre for the public to report actual or suspected escapes of gas or gas related incidents.

## Gas Supply Code

---

5.1.8 The gas transporter shall maintain records of all gas escapes and gas related incidents. The records shall include, but not be limited to, the type and cause of gas escape, date and time, location and the remedial actions taken.

### 5.2 Safety and Emergency Services

5.2.1 The gas transporter shall prepare a gas safety plan, in consultation with the Authority and any other relevant authority as the Authority deems fit, setting out:

- (a) procedures to meet the gas transporter's duties under the Act and Regulations for the gas safety of the general public, retail consumers, shippers and the gas transporter's employees, officers and agents;
- (b) advice on the potential dangers arising from gas escapes and safety measures to be taken by retail consumers and shippers to minimise such dangers; and
- (c) details of its proposed public safety awareness campaign relating to the use of gas for retail consumers within its authorised area.

5.2.2 Without prejudice to its obligations under the Act and the Regulations, the gas transporter shall prepare, in consultation with the Authority, a major gas incident plan setting out how, in the conduct of its gas transportation business, it will monitor and repair the gas supply system in co-ordination with the appropriate emergency agencies (governmental or otherwise) and in the event of a major incident or potential major incident, including, without limitation major loss of gas supplies or public disruption that may develop into a gas explosion.

5.2.3 The gas transporter shall provide, to the Authority, a standard operating plan describing the procedures to be adopted by the gas transporter for dealing with escapes of gas.

5.2.4 The gas transporter shall take steps to respond to a gas escape, in any premises to which the gas transporter conveys gas, or any other event which the Authority considers to be an emergency or to be a risk to public safety, within one (1) hour of its being reported. The gas transporter shall make the reported gas escape safe and:

- (a) ensure that the persons it engage or arrange to attend to the gas escapes are adequately trained to recognise the signs of gas leakage and that such persons are instructed to report any signs of such leakage to the owner or occupier of the premises immediately;
- (b) take appropriate action to stop the gas escape; and
- (c) inform the owner or occupier, or fix a notice on the premises, if, in the reasonable opinion of the gas transporter, any repair work is required.

5.2.5 The gas transporter shall ensure that it has, at all times, appropriate resources and is able to engage or arrange for persons with the appropriate skills to carry out such investigations into safety related technical matters on the gas supply system as either the gas transporter or the Authority considers necessary.

## Gas Supply Code

---

- 5.2.6 The gas transporter shall submit a statement within the timeframe of the subsequent calendar year, in a form approved by the Authority, setting out the gas transporter's performance in each calendar year, including the type and number of gas incidents and potential and actual interruptions in the conveyance of gas by it.

## 6 INTERRUPTION AND RESTORATION OF GAS SUPPLY

### 6.1 Planned Works

For planned works of the gas transporter which will involve interruption to the gas supply, written notification shall be given by the gas transporter at least fourteen days in advance (except for those consumers who through their relevant shippers or otherwise have separate agreements with the gas transporter in which case the provisions for prior written notification and restoration of gas supply in such agreements will take precedence) to each affected consumer.

### 6.2 System Faults

- 6.2.1 Where any consumer's gas supply is interrupted, the gas supply shall be restored as soon as practicable by the gas transporter unless:

- (a) it is not safe to restore the gas supply; or
- (b) the consumer has requested for the gas supply to be restored at a later time; or
- (c) the gas supply has been interrupted due to fault present after the gas service isolation valve and has not been rectified by the responsible person.

- 6.2.2 Where for safety reasons the gas supply is interrupted or where a delay in restoration of gas supply is expected, the gas transporter will use its reasonable endeavours to inform as soon as is reasonably possible, all affected consumers of the gas supply interruption and the expected time at which the gas supply will be restored. The gas transporter may make the necessary arrangements with the relevant gas retailer for the safe restoration of gas supply to its retail consumers.

### 6.3 Faults in Consumer Premises

- 6.3.1 The gas retailer shall refuse to supply gas to any premises, if in its opinion, the gas installation or gas appliance to which such supply is made is unsafe for use or does not comply with the Act, the Regulations, the Singapore Standard CP 51 for gas supplied at pressure up to 20 kPa gauge or other relevant codes and standards for gas supplied at pressure above 20 kPa gauge and the relevant retailer's Handbook on Gas Supply.
- 6.3.2 The gas retailer shall discontinue the supply of gas when it becomes aware that any gas installation or gas appliance to which a supply of gas is made by it is unsafe.

## Gas Supply Code

---

- 6.3.3 The gas retailer shall promptly inform the relevant retail consumer and the gas transporter the reasons for any discontinuance of supply of gas made by it under clause 6.3.2.
- 6.3.4 The gas retailer shall ensure that the procedures for the restoration of the gas supply is in compliance with the Act, the Regulations, the Singapore Standard CP 51 for gas supplied at pressure up to 20 kPa gauge or other relevant codes and standards for gas supplied at pressure above 20 kPa gauge, and the relevant retailer's Handbook on Gas Supply and clause 2.6.3 of this Code.
- 6.3.5 The gas retailer shall within seven business days inform the gas transporter of any restoration of any supply of gas made by it.

## 7 CHARACTERISTICS OF GAS SUPPLY TO CONSUMERS

### 7.1 Gas Specification

Gas supply to consumers at gas pressure not exceeding 30 mbars shall comply with the following specification limits as applicable:

#### (a) Natural Gas

Wobbe Index (WI)	:	45.2 – 52.0 MJ/m <sup>3</sup>
Gross heating value	:	35.3 – 50.3 MJ/m <sup>3</sup>
Hydrocarbon dewpoint	:	12.8 °C @ 50 bar
Free liquids	:	zero (0)
Oxygen (max)	:	0.1 % by volume
Hydrogen sulphide (max)	:	8 ppm by volume
Total sulphur (max)	:	30 ppm by volume

Note: The complete Singapore Natural Gas Specification is shown in Appendix 3.

#### (b) Town Gas

1 Gas Type	:	Group 5
2 Specific Gravity	:	0.53 - 0.59
3 Gross Calorific Value	:	18.63 MJ/m <sup>3</sup> , Saturated @ 288.75 K & 101 kPa
4 Wobbe Index	:	23.15 – 25.46 MJ/m <sup>3</sup>

## Gas Supply Code

---

5	Weaver Flame Speed	:	40.6
6	Stoichiometric Combustion Air	:	4.2 vol / vol of gas
7	Limits of Flammability	:	3.0 – 55 % of gas in air
8	Carbon Monoxide	:	6.0 % vol
9	Ignition Temperature	:	> 400 °C
10	Theoretical Flame Temperature	:	~ 2000 °C

### Typical Town Gas Composition

This list is intended to be a guide where specific and technical information is required. During normal operations, the individual components in the piped-gas are expected to vary between low and high ranges as given below:

Components	Low Range	High Range
Hydrogen	53.0	65.0
Methane	3.0	20.0
Ethane	0.1	2.0
n-Pentane	1.0	2.7
i-Pentane	1.0	3.7
Carbon Monoxide	2.0	6.0
Carbon Dioxide	11.0	23.0
Nitrogen	2.0	5.5
Oxygen	0.5	1.5

## 7.2 Gas Odourisation

- 7.2.1 The gas transporter or operator of any relevant facility referred to in section 38 of the Act, shall ensure that gas supply to retail consumers be odourised using an appropriate odourant such as Tetrahydrothiophene (THT) to enable detection by a normal sense of smell.
- 7.2.2 The rate of injection of the appropriate odourant injected into the gas supply shall be continuously monitored and recorded. A record of the frequency and quantities of odourant injected into the gas shall be maintained according to the requirement of the gas transporter.

### **8 PUBLIC SAFETY**

#### **8.1 General Requirements**

- 8.1.1 The gas transporter must ensure that the gas pipeline network is designed, constructed, commissioned, maintained and operated safely and effectively, in compliance with its duties, rights and obligations under the Act, the Regulations, its gas transporter's licence and the Gas Network Code. The gas transporter must:
- (a) ensure as far as reasonably practicable that adequate protective measures have been taken or are in place;
  - (b) ensure as far as reasonably practicable that personnel have the skills, training and experience to carry the work safely; and
  - (c) ensure as far as reasonably practicable that the public are aware of the works and are advised of precautions they can take.
- 8.1.2 The gas transporter shall ensure that suitable procedures and practices are in place and adequate resources are used to operate and maintain the gas supply system safely and reliably.

#### **8.2 Construction of Pipeline**

During the construction of gas pipeline, the work area shall be cordoned off and only authorised personnel shall be allowed access to the site.

#### **8.3 Testing and Commissioning of Pipeline**

- 8.3.1 The gas transporter shall ensure that all gas pipelines in its gas supply system are tested, commissioned and de-commissioned safely.
- 8.3.2 For pressure testing of gas pipelines or transmission line valve above 1.4 bar, water shall be used as the testing medium unless:
- (a) the gas pipeline or transmission line valve is located in the premises at the material time under the control of a gas transporter or an onshore receiving facility operator or
  - (b) the gas transporter considers that the prevailing circumstances require air to be used for pressure testing above 1.4 bar in which case the requirements of clause 8.3.3 shall be applicable.
- 8.3.3 If pneumatic testing is to be carried out at pressures above 1.4 bar, the gas transporter shall ensure that the following actions are carried out under the directions of a professional engineer:
- (a) a detailed engineering study confirms the required test procedure and identifies all potential risks to workers, residents and the general public;

## Gas Supply Code

---

- (b) all pressure testing is undertaken in accordance with the requirements of the test procedure and appropriate measures are implemented throughout the test period to control the identified risks and ensure that all testing is completed safely; and
- (c) competent staff are sufficiently deployed at strategic locations to patrol the route of the pipeline during testing, keep members of the public away from the area and ensure that critical phases of the testing (e.g. whilst the test pressure is being raised or is being vented) are carried out when vehicular and human traffic are low.

8.3.4 On completion of all testing and commissioning, a detailed record shall be prepared confirming that the engineering study, test procedure and safety measures were all carried out in accordance with the above requirements. The record shall be signed by the professional engineer and retained by the gas transporter.

### **8.4 Pipeline Patrol**

The gas transporter shall set up a programme and procedures to safeguard its gas transmission pipeline, any part of its polyethylene pipeline operating with gas pressures above 1 bar, and all other apparatus and equipment relating thereto against third party interference and damage. The programme shall include publicising the various measures and precautions to be taken by third parties who intend to carry out any work in the vicinity of the gas transmission pipeline prior to and in the course of such work, which shall include requiring such third parties to provide plans of all relevant apparatus and equipment required, to check such plans prior to the commencement of work, to inform the gas transporter of all works to be carried out within the vicinity of any gas transmission pipeline, polyethylene pipeline operating with gas pressures above 1 bar, apparatus or equipment, to ensure that all necessary measures and precautions notified by the gas transporter have been carried out, and to permit the gas transporter's representative to be on site if the gas transporter so requires. The programme shall also include regular pipeline patrol.

### **8.5 Leak Survey**

8.5.1 Leak survey of any gas main network and any part of the gas service pipe from a gas main up to a gas service isolation valve, and include any short length of pipe immediately after the gas service isolation valve that is buried in the ground, shall be carried out using the appropriate gas detection equipment which may be mounted on a vehicle or by foot patrol, as the case may be.

8.5.2 The gas transporter shall submit its programme for the leak survey annually to the Authority.

8.5.3 The gas transporter shall maintain records of all leak surveys of the gas pipeline network and services and submit a report on such surveys to the Authority at regular intervals.

8.5.4 In an area where soil subsidence is suspected by the gas transporter, a wider area in the vicinity as determined appropriate by the gas transporter, shall be surveyed and

## Gas Supply Code

---

where the integrity of the gas installation or gas fitting may be affected by soil subsidence, the gas transporter shall notify the owner of the premises to engage a professional engineer to inspect and certify that the gas installation or gas fitting after the gas service isolation valve is safe for continuing use. If the owner of the premises fails to comply with the instruction, the gas transporter shall take the necessary action to disconnect the gas supply and notify the relevant gas retailer or shipper. All costs related to the survey of such wider area shall be borne by the gas transporter.

### **9 INSPECTION PROGRAMME FOR GAS INSTALLATION OR GAS FITTING**

9.1 The gas transporter in discharging its obligation under section 29(4) of the Act, shall ensure that every gas installation used to supply gas to a retail consumer or retail consumers is inspected at such intervals as shown in subsequent clauses in this clause 9 for the purpose of ensuring that gas can continue to be supplied through such gas installation and used safely.

#### 9.2 Inspection Programme For Residential Premises

The gas transporter shall be responsible for establishing and implementing the following systematic inspection programmes for all residential premises:

- (a) the gas transporter shall carry out inspection of gas installation from the meters to the gas appliances in every residential premises in accordance with a systematic fifteen yearly inspection programme; and
- (b) the gas transporter may require the responsible person of every residential building with multiple consumers to engage a licensed gas service worker or a professional engineer to carry out inspection of gas installation or gas fitting linking the gas service isolation valve up to the meters of individual residential units in building in accordance with a systematic five yearly inspection programme.

#### 9.3 Inspection Programme For Non-Residential Premises

The gas transporter shall be responsible for establishing and implementing the following systematic inspection programmes for all non-residential premises:

- (a)(i) for gas installation or gas fitting linking the gas service isolation valve to the meters of individual non-residential units within a building , annual inspection shall be carried out by a licensed gas service worker or a professional engineer , as the case may be, appointed by the responsible person;
- (a)(ii) for gas installation or gas fitting from the meter to the gas appliances, annual inspection shall be carried out by a licensed gas service worker or a professional engineer appointed by the retail consumer;
- (b) if any part of a gas installation or gas fitting referred to in clauses 9.3(a)(i) and (ii) is not accessible for inspection (not applicable for that short length of pipe

## Gas Supply Code

---

immediately after the gas service isolation valve that is buried in the ground and covered by leak survey programme under clause 8.5), inspection and soundness test shall be carried out by a professional engineer appointed by the responsible person once every three years. The soundness test for gas installation or gas fitting shall be carried out at the operating pressure. The inspection of gas installation or gas fitting by a licensed gas service worker in clauses 9.3(a)(i) and (ii) will not be required for a period of 12 months after the inspection and soundness test by a professional engineer; and

- (c) For gas installation or gas fitting of non-residential premises operating at any pressure above 30 mbars, or involving a gas booster system or specialised equipment, the gas transporter may, in discharging its obligation under section 29(4) of the Act, require the responsible person to appoint a professional engineer to certify annually the fitness for such part of the gas installation or gas fitting for which the afore-mentioned person is responsible.
- 9.4 For gas installation or gas fitting referred to in clause 9.3, the gas transporter may, in order to ensure that the said gas installation or gas fitting is maintained at all times in a safe and proper operating condition, functions at all times in a reliable manner and is reasonably protected against damage, notify and require the responsible person to engage a licensed gas service worker or a professional engineer, where applicable, to carry out the inspection on the gas installation or gas fitting and submit a certificate of fitness to the gas transporter.
- 9.5 If any person after being notified by the gas transporter under clause 9.4 fails to comply with the inspection notice, the gas transporter may, subject to the power provided to it under relevant provisions of the Act, arrange with the relevant gas retailer or shipper to take necessary actions to discontinue or disconnect, where applicable, the supply of gas to the relevant gas installation or gas fitting.
- 9.6 The gas transporter shall not vary the frequency of inspection stipulated above unless it deems necessary to do so to meet changes in circumstances that may affect the integrity and safety of any gas installation, gas fitting or critical operations of the consumer.
- 9.7 The gas retailer and shipper, where applicable, shall provide the gas transporter with all relevant information pertaining to its consumers to enable the gas transporter to implement and maintain the programme of inspection as stipulated in clauses 9.2 and 9.3.

## 10 HANDBOOK ON GAS SUPPLY

- 10.1 Each gas retailer shall establish and publish a Handbook on Gas Supply to provide a comprehensive guide to developers, consultants, professional engineers and licensed gas service workers in the application of gas supply. The Handbook on Gas Supply shall incorporate both the gas retailer's and the gas transporter's requirements for the application for supply, connection and turn-on of gas to retail consumers.

## Gas Supply Code

---

10.2 The Handbook shall contain, but not limited to the following:

10.2.1 Procedures, forms, certificates, etc. for:

- application for supply of gas;
- approval of gas installation plan and drawings for supply of gas;
- approval of amendment plans for gas supply;
- application for final pressure test (including the submission of the as-built drawings);
- issuing of certificate of final pressure test;
- approval for final pressure test;
- request for connection to the gas main (include the as-built drawing and the certificate of final pressure test);
- approval for the connection to the gas main;
- application for admittance of gas (include the consent by professional engineer/main contractor/responsible person);
- notification of the date for admittance of gas;
- issuing of statement of admittance of gas;
- application for turn-on of gas (include the consent by professional engineer/main contractor/ responsible person);
- issuing of statement of turn-on of gas;
- statement certifying the appliance is safe to use; and
- notification of the date for turn-on of gas.

10.2.2 Flowchart on the procedure for applying/obtaining gas supply to premises;

10.2.3 Procedure for replacement, addition and alteration of gas fittings and appliances; and

10.2.4 Other requirements of the gas transporter and gas retailer.

10.3 The gas transporter shall make available to all gas retailers its requirements and procedures for connection of gas supply and admittance of gas for each gas retailer to incorporate them in the gas retailer's Handbook on Gas Supply.

10.4 In the case where the supply is not for a retail consumer, the gas transporter shall publish and make available its requirements and procedures for application of gas supply, connection of gas supply, admittance of gas and turn-on of the gas supply.

### **11 GAS SUPPLY SYSTEM - PLANNING AND DEVELOPMENT**

- 11.1 The gas transporter shall be responsible for the planning, development, maintenance and operation of the gas supply system.
- 11.2 The gas transporter shall prepare a 10-year development plan for the development and augmentation of the gas transmission network. The plan shall take into account the requirements of the Authority for network expansion, proposals by shippers for additional pipeline capacity and decisions by the open season committee referred to in Annexure 5 of the Gas Network Code. The gas transporter shall also coordinate with the electricity transmission licensee in developing the 10-year development plan.
- 11.3 The gas transporter in formulating the 10-year development plan shall ensure that any expansion or augmentation of the gas transmission network shall not jeopardize the security and reliability of the gas supply system. The gas transporter shall prepare and submit, each year, the 10-year development plan to the Authority for approval.
- 11.4 The gas transporter shall not proceed to implement any development proposal until it has received approval from the Authority to proceed with the proposed development or any modified proposed development that is approved by the Authority.
- 11.5 The gas transporter shall plan and develop the gas mains network in accordance with the 10-year development plan to ensure that there is sufficient capacity on the gas supply system to meet the needs of retail consumers. The gas transporter shall also ensure that the gas mains network is maintained at single contingency.

### **12 RESPONSIBILITIES OF THE GAS TRANSPORTER AND ONSHORE RECEIVING FACILITY OPERATOR**

- 12.1 Each of the gas transporters and the onshore receiving facility operator shall operate and maintain its onshore receiving facility in a reasonable and prudent manner to ensure that normal operating condition is maintained at all times and the risk of failure to convey gas to the consumers is minimized at all times. To achieve such a condition, the gas transporter and the onshore receiving facility operator shall do, at least but are not limited to, the following:
  - (a) determine the maintenance programme required in respect of the gas supply system or the onshore receiving facility, as the case may be, and plan the maintenance so as to minimise or avoid gas supply disruption;
  - (b) carry out analysis to identify factors that can affect the gas supply system or the onshore receiving facility and take necessary precautions to mitigate the risks prior to any operation, maintenance and modification activities;
  - (c) state and update all operation and maintenance procedures and ensure the persons responsible for the procedures are fully aware and conversant in carrying out their job;

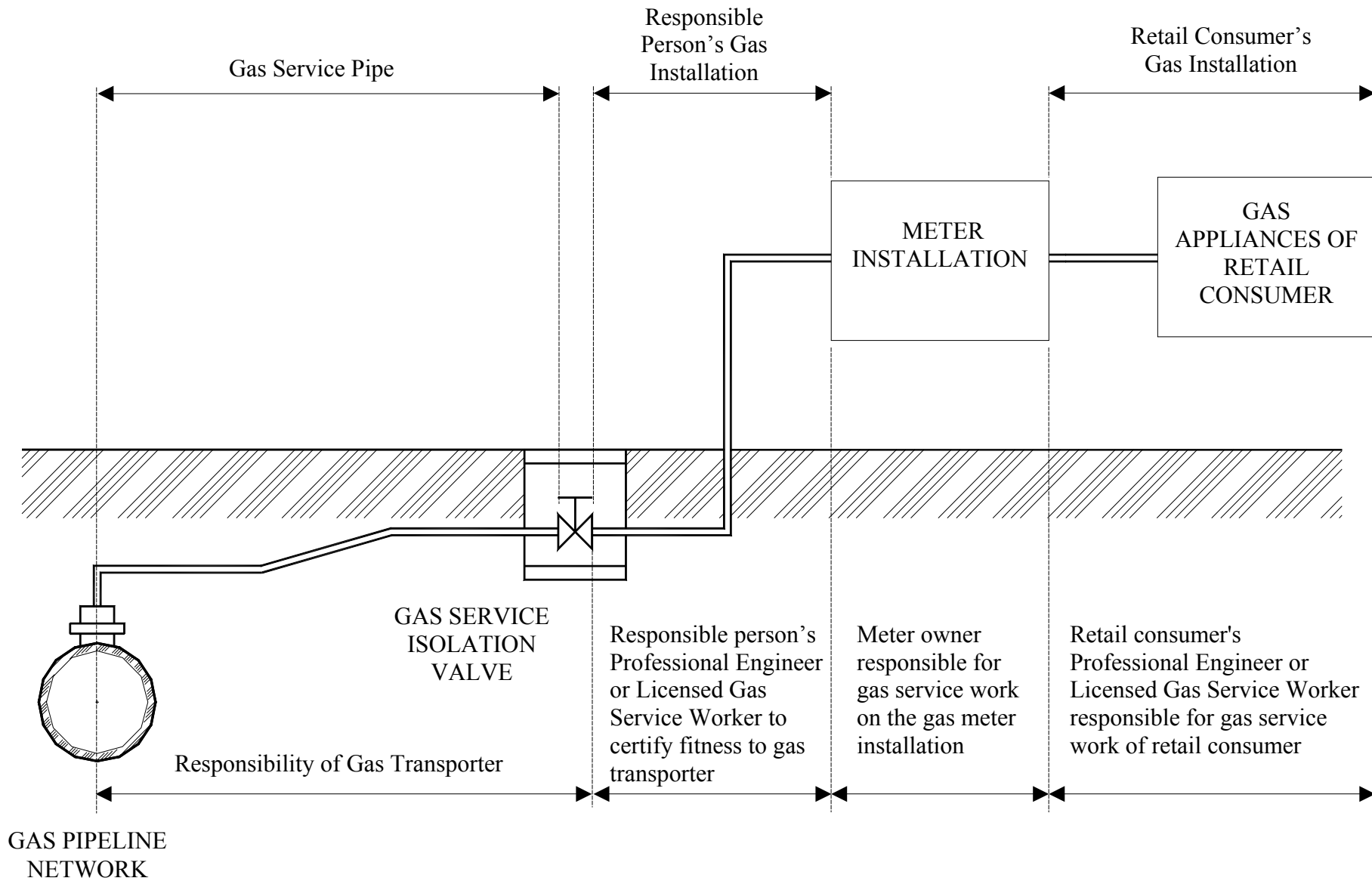
## Gas Supply Code

---

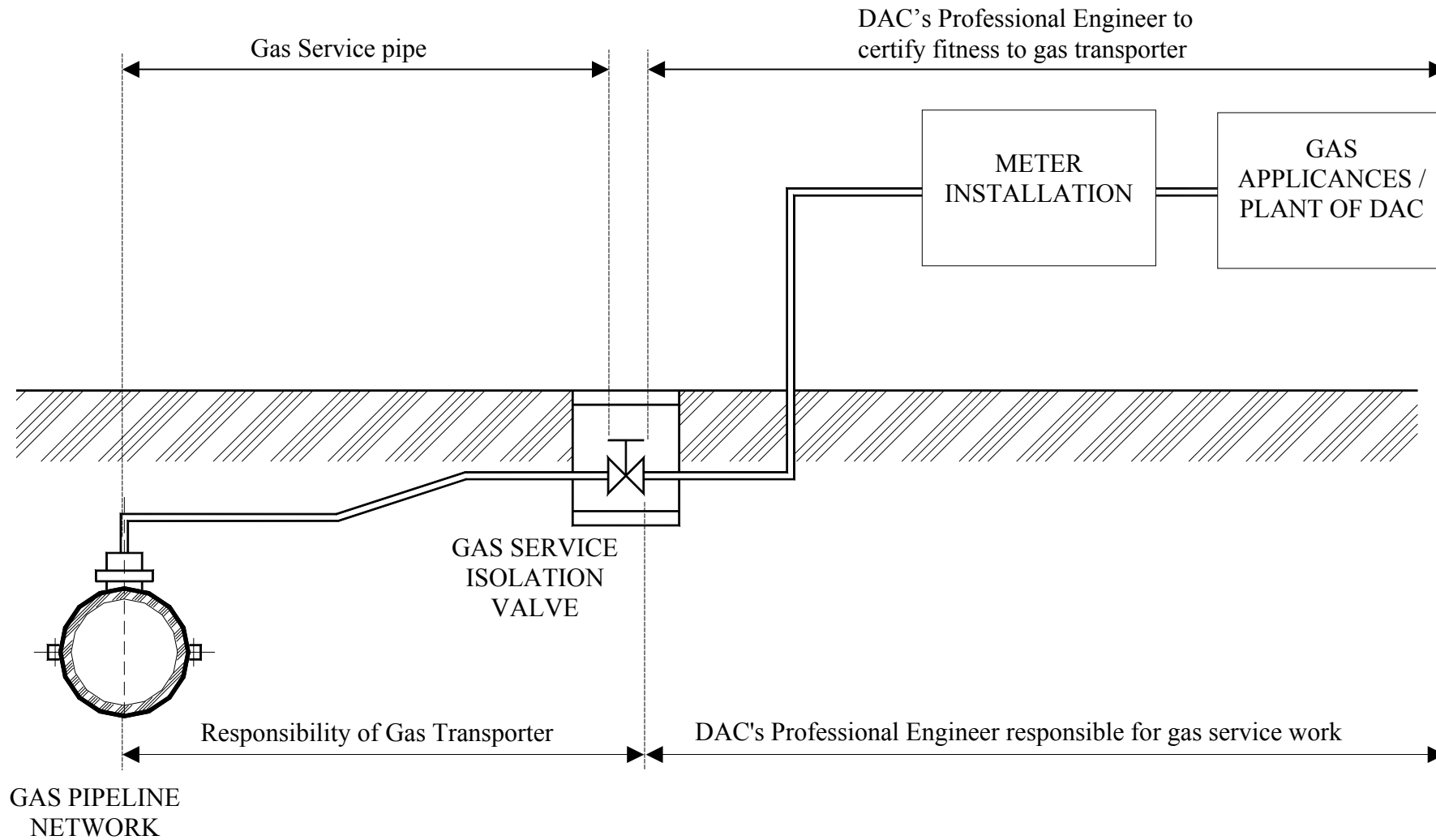
- (d) carry adequate spares for critical equipment in a local store room;
  - (e) engage and make available, at all times, trained and qualified person(s) to operate and maintain the gas supply system or the onshore receiving facility, as the case may be;
  - (f) take precautionary measures to ensure that all activities carried out do not pose a danger to the gas supply system or the onshore receiving facility, as the case may be;
  - (g) operate the gas supply system or the onshore receiving facility, as the case may be, in a manner which enables supply of gas to meet downstream demand for gas; and
  - (h) ensure that any malfunction of equipment must be properly investigated and its root cause identified. Action must be taken to rectify the malfunction promptly.
- 12.2 Gas Shippers shall provide to the gas transporter, as soon as reasonable practicable with the information the gas transporter may reasonably require pursuant to clause 12.1 (a).
- 12.3 The onshore receiving facility operator shall carry out the following promptly at all times to enable the shippers using the onshore receiving facility to inject gas into the gas supply system:
- (a) provide data/information (whether electronic, written or in any other form) to the shippers on the gas quality and availability of the incoming gas supply to the onshore receiving facility;
  - (b) provide advanced information and notices to shippers on the potential problems that can arise from the activities of the onshore receiving facility operator licensee in the onshore receiving facility; and/or
  - (c) co-operate fully with shippers and relevant agencies to mitigate the consequences of any failure of the onshore receiving facility, such as an increase/decrease of gas supply or gas pressures, etc.
- 12.4 The onshore receiving facility operator shall investigate any failure of the onshore receiving facility in injecting gas into the gas supply system and submit a written report to the Authority within a reasonable period of time as may be directed by the Authority.

### **13 REGISTER OF PIPELINES AND OTHER RECORDS**

- 13.1 The gas transporter shall keep an up-to-date record of:
- (a) all assets associated with the gas supply system as owned, operated or the responsibility of the gas transporter;
  - (b) town gas pipelines and natural gas pipelines (including those that have been converted from conveying town gas to natural gas);
  - (c) premises connected to the gas supply system, including, without limitation, by means of an gas installation or an internal pipe;
  - (d) the reference number assigned by the gas transporter to each meter installed at metered premises which are so connected to the gas supply system;
  - (e) the ownership of meters through which gas conveyed by the gas transporter was supplied to premises and metered;
  - (f) each shipper with whom the gas transporter has a contract for the conveyance of gas;
  - (g) each gas service isolation valve on the gas supply system; and
  - (h) gas pipeline networks installed in and under public places and highways, in such form as is accessible by other utility service providers or such other persons who reasonably require such information.
- 13.2 The gas transporter shall provide such record storage, access schemes and including digital mapping and such other processes that may be used to locate gas pipelines effectively as required by the Authority for the purpose of public safety.



**APPENDIX 1: Demarcation of Responsibility of Gas Service Work of Single / Multiple Retail Consumer(s)**



**APPENDIX 2: Demarcation of Responsibility of Gas Service Work of Direct Access Customer(s) (DAC)**

### APPENDIX 3: SINGAPORE NATURAL GAS SPECIFICATION

Wobbe Index (WI)	:	45.2 – 52.0 MJ/m <sup>3</sup>
Gross heating value	:	35.3 – 50.3 MJ/m <sup>3</sup>
Hydrocarbon dewpoint	:	12.8 °C @ 50 bar
Water dewpoint	:	9.4 °C @ 50 bar
Free liquids	:	zero (0)
Methane (min)	:	80 % by volume of total reactants
Oxygen (max)	:	0.1 % by volume
Carbon dioxide (max)	:	5 % by volume
Nitrogen (max)	:	5 % by volume
Total inerts (max)	:	10 % by volume
Hydrogen sulphide (max)	:	8 ppm by volume
Total sulphur (max)	:	30 ppm by volume
Particulate – size (max)	:	10 micron
Particulate – quantity (max)	:	3 ppm by weight
Potassium and Sodium (max):		0.5 ppm by weight
Lead (max)	:	1 ppm by weight
Magnesium (max)	:	2 ppm by weight