

## CHECKLIST FOR ELECTRICITY RETAILER LICENCE RENEWAL

### Instructions:

1. For each item listed below, please indicate the status where applicable (“Completed”, “In Progress” or “Not Started”).
2. For “Completed” or “In Progress” items, please submit the details and supporting documents. For items “Not Started”, please provide the reasons in the “Remarks” column.
3. Please note that the items marked with an asterisk are mandatory for submission.

### Applicant’s Renewal Information

Items		Tick if submitted	Remarks
1	Reason for Renewal and plans for the business*	<input type="checkbox"/>	
2	Summary of Breaches of Licence Conditions* (if any)	<input type="checkbox"/>	
3	Resumes/CVs of key management personnel*	<input type="checkbox"/>	
4	Declaration on any history of financial distress* (if any)	<input type="checkbox"/>	
5	Credit Statement/most recent audited annual Financial Statement	<input type="checkbox"/>	

## CHECKLIST FOR ELECTRICITY RETAILER LICENCE RENEWAL APPLICATION

### Applicant's Hedging Strategy

Items	Checklist			Remarks
	Completed	In progress	Not started	
1 Company's hedging strategy, risk management policy and plan to mitigate spot electricity price and volume risk in the Singapore Wholesale Electricity Market*  This must include but is not limited to: <ol style="list-style-type: none"> <li>1. Description of where the company expects price and volume risks to arise</li> <li>2. Tools/products/processes for hedging</li> <li>3. Factors to consider when re-adjusting hedge positions</li> </ol>	<input type="checkbox"/>	<input type="checkbox"/>		
2 Resume/CV of key personnel in trading unit for the hedging of electricity price and volume risk*	<input type="checkbox"/>	<input type="checkbox"/>		
3 Documentation of stress testing using risk assessment tool <sup>1</sup>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4 Actualised hedging ratios from past 2 years with a quarterly resolution	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

<sup>1</sup> Please refer to [https://www.ema.gov.sg/Electricity\\_Futures\\_Market.aspx](https://www.ema.gov.sg/Electricity_Futures_Market.aspx) for more information.